

- 1. <u>ALL</u> players must register with EPYS through GotSport in order to be added to a team roster. Items needed for registration:
 - Photo (clear, passport-style headshot of the player)
 - Birth Certificate/Proof of Age
 - Completed International Transfer Clearance (ITC) Questionnaire
 - Electronic signature on two EPYSA forms
 - NJYS Out of State Permission Form (*New Jersey residents only)
- 2. <u>Players who were on a YMS roster last year</u> should only need to sign the 2022-23 EPYS forms & ITC Questionnaire. (Photo and proof of birth should already be in GotSport.)
- 3. <u>Players who were rostered with a different EPYS club last year</u> may only need to sign the 2022-23 EPYS forms & ITC Questionnaire, as long as their info was pulled into the system correctly. If not, you can either follow all of the steps to upload a photo/birth certificate, or email <u>admin@ymssoccer.net</u> to troubleshoot.
- 4. <u>Players who were NOT on a YMS/EPYS</u> roster last year will need to follow <u>ALL</u> of the steps below to complete their registration.

- 1. Log into your GotSport account: https://system.gotsport.com/
- 2. If you do not already have a GotSport account, click "FORGOT PASSWORD." GotSport will send you an email so you can set your password & gain entry into the system.



You will now be logged into your <u>PARENT</u> account. This is different from your child's <u>PLAYER</u> account. (*<u>Do not</u> add any of your player's information on this screen.)

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To gain entry into the PLAYER account, click on FAMILY.

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The players associated with your parent account should appear.

Click on the player's name to enter their **PLAYER** account.

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UPLOAD PLAYER PHOTO:

Click on CHOOSE FILE to upload a photo. Photo <u>must</u> be a CLEAR, passport-style headshot of the child (no hats, hoods, sunglasses, etc.).

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UPLOAD BIRTH CERTIFICATE:

Select BIRTH CERTIFICATE – EASTERN PENNSYLVANIA YOUTH SOCCER ASSOCIATION from the drop-down menu & click GO.



UPLOAD BIRTH CERTIFICATE:

- 1. Choose PROOF OF BIRTH UPLOAD
- 2. Click on CHOOSE FILE to upload the document
- 3. Click SAVE

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COMPLETE INTERNATIONAL TRANSFER CLEARANCE (ITC) QUESTIONNAIRE:

- 1. Click on DASHBOARD
- 2. Click on DETAILS

*This form only needs to be completed one time. It will be labeled as "Fulfilled" once it is completed.

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COMPLETE INTERNATIONAL TRANSFER CLEARANCE (ITC) QUESTIONNAIRE:

1. Click on SUBMIT NEW REPORT

2. Answer all questions, electronically sign form, and click submit

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			•			Contact Informati	on	
						Mobile Phone Number	6102389966	
						Address	4070 Butler Pike Suite 100	
							Plymouth Meeting, PA 19462	
							US	
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SIGN REQUIRED EPYSA FORMS:

Click on FAMILY>PLAYER NAME to get back into the PLAYER ACCOUNT. (Forms must be signed in player account, <u>not</u> parent account)

Click on FORMS

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SIGN REQUIRED EPYSA FORMS:

If the forms do not automatically appear, click on AVAILABLE FORMS

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SIGN REQUIRED EPYSA FORMS:

Click START to access each form

- 1. EPYS Player Registration 22/23
- 2. Communicable Disease Agreement 22/23

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SIGN REQUIRED EPYSA FORMS:

Click on **REGISTER** next to the player's name

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		Regist	er	
		• New user	Register	
		Kelly Corso kelly@corsomail.com	Register	
		Emma Corso	Register	
		Molly Corso	Register	
		Yms Player	Register	
	L			

SIGN REQUIRED EPYSA FORMS:

Click through the Profile Information screen, then complete & sign the form.

Profile Information Registration Form • Is player's primary residence outside of Pennsylvania? • • Yes • • No • If Yes, please select the state of residence • Select One • Players must be registered in the state in which they reade • If Yes, enter other State Player Registration ID (if available) • Start Typing •	<mark>ک</mark>	Eastern Pennsylvania Youth Soccer Player Registration 22/23 Official Player State Registration Form ▲ Molly Corso Enroller: Kelly Corso
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SIGN REQUIRED EPYSA FORMS:

Click CHECKOUT

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SIGN REQUIRED EPYSA FORMS:

Click YES, I AGREE and REGISTER.

Registration Fee Total Charged Today	\$0.00 \$0.00	DUE TODAY	
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I have read and accept the T agree that GotSoccer may sl this registration.	hare the information I provide with the organizer to fulfill		

SIGN REQUIRED EPYSA FORMS:

Click CONTINUE TO MY ACCOUNT.

This will bring you back to your PARENT account. You will need to click into the PLAYER account again and follow the same steps to sign the Communicable Disease form.

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Players who live in New Jersey will need to obtain permission from New Jersey Youth Soccer (NJYS) in order to register with EPYS.

Once NJYS opens registration for 2022-23, you will need to register with them, then upload the permission form you receive into GotSport.

NJ YOUTH SOCCER INTERSTATE PERMISSION FORM:

- 1. Click DOCUMENTS/NEW DOCUMENT
- 2. Select YMS NJYS PERMISSION YARDLEY MAKEFIELD SOCCER
- 3. Click GO.

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- 2. Click on CHOOSE FILE to upload the document
- 3. Click SAVE

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TROUBLESHOOTING TIP!

All of the registration items must be completed in the <u>PLAYER</u> account. When you log into GotSport, you will be in your <u>PARENT</u> account. Click FAMILY, then on your <u>PLAYER'S NAME</u> to access their player account.

Questions?

Email: <u>admin@ymssoccer.net</u> or your team manager