- 1. Log into your GotSport account: https://system.gotsport.com/
- 2. If you do not already have a GotSport account, click "FORGOT PASSWORD." GotSport will send you an email so you can set your password & gain entry into the system.



- 1. Make sure your birth date is correct; add or update it, if necessary.
- 2. <u>UPLOAD A PHOTO</u>: Click on CHOOSE FILE to upload a photo.

Photo must be a clear headshot. It will appear on your coaches card & your team's official roster.

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	Dashboard Account	🖹 Reporting 🛛 📸 Team Management 🗧	≓ Team Scheduling 🗳	Program Regis	strations 📑 Forms 🛗 Referee			
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UPLOAD CLEARANCES/EPYS REQUIREMENTS

1. Click on DASHBOARD

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B Dashboard Acco	ount 🗈 Reporting 🐕 Team Management 🛱 Team Scheduling 🚀 Program Registrations 📑 Forms 🛱 Referee	
Account Roles Tickets Emergency Info Family	Profile	
E Documents Billing Recruiting Profile	First Name Middle Name Last Name Suffix Kelly Corso	D Help

- **1.** Your user requirements will be listed on your Dashboard.
- 2. Click on DETAILS next to each requirement to access the upload/completion screen for each one.
 - PA Child Welfare (upload)
 - FBI Fingerprint or Affidavit (upload)
 - PA State Police Criminal History (upload)
 - Safe Sport (launch course)
 - Heads Up (launch course)
 - EPYS Risk Management (electronic signature)

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? Support		Pardley Makefield Socce Palsington, PA, US Roquirements Available Forms Roles	Pr Requirements USY S Requirements PA State Police Criminal History Eastern Pennsylvania Youth Soccer Risk Management Safe Sport Heads Up FBI Fingerprint or Affidavit PA Child Welfare History	Rolling Fulfilled Expired Required Fulfilled Fulfilled	21/22 Not/Applicable Not/Applicable Not/Applicable Not/Applicable Not/Applicable Not/Applicable	22/23 Not/Applicable Not/Applicable Not/Applicable Not/Applicable Not/Applicable Not/Applicable	Details Details Details Details Details Details		

- Check the submission date on an existing requirement to determine its expiration date. (Expiration dates are listed on the right side of the screen.)
- 2. Click SUBMIT NEW REPORT to upload/complete the required document.

PA Child Welfare History Status Submit New Report Report History D Date Submitted Date Submitted Updated Updated Updated Status Report History (Completed (Completed)) (Completed (Completed)) (Completed) (Completed) (Completed) (Completed) (Completed) (Complete) (Complet
Status Submit New Report Report History D Date Submitted Date Completed Updated Status
Report History Enforced By Eastern Pennsylvania Youth Soccer Association ID Date Submitted Date Completed Updated Status
ID Date Submitted Date Completed Updated Status
Contact Information
3067207 07/07/2022 20:00 07/08/2022 16:22 Approved Mobile Phone 6102389966 Number
Address 4070 Butler Pike Suite 100 Plymouth Meeting, PA 19462 US
Reports older than 07/08/2017 have expired

The Safe Sport course must be completed annually.

Safe Sport

- 1. Click START COURSE
- 2. Full instructions:

https://www.ymssoccer.net/resources/coaches-corner/safesport/

*Note: If you have already completed Safe Sport, you can add it to your account by one of these ways:

- Click the yellow CHECK RECORDS button. The First Name, Last Name, and Email Address for your Safe Sport account must match for the certificate to pull over properly.
- Enter the code on your certificate in the COMPLETED CODE box
- Upload a copy of the certificate (click SHOW SAFE SPORT UPLOAD FORM)

		Risk Managem	ent
Status Already completed this course? Press check records button below to search for SafeSport records.	Required Start Course		EASTERN PENNSYLVANIA HWUTH BACCHA EKT 1972
		Enforced By	Eastern Pennsylvania Youth Soccer Association
Check Records		Contact Informat	ion
		Mobile Phone Number	6102389966
Show Safe Sport Upload Form		Address	4070 Butler Pike Suite 100
Show Safe Sport Upload Form Report History			Plymouth Meeting, PA 19462 US

The Heads Up course must be completed annually.

Heads Up

1. Click LAUNCH HEADS UP to complete the course.

Note: If you have previously completed the Heads Up course, you can click the yellow CHECK RECORDS button to have the completed certificate matched to your account. (The First Name, Last Name, and Email Address must match for the certificate to pull over properly.) OR click SHOW HEADS UP UPLOAD FORM TO Upload a copy of the certificate.

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Head	is Up				Risk Manageme	k Management					
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					Reports older th	US an 07/08/2021 have expired					

When <u>all</u> requirements are completed, please email <u>admin@ymssoccer.net</u>