

# Online Check-in Procedures Columbus Cup 2020



\*Please read the following in its entirety as it contains important information about event check-in \*

To complete the online check-in please follow these instructions.

1. Go to your GotSoccer team page
2. Click on 2020YMS Columbus Cup located under "Event Registration History"
3. Click on the "Documents" tab on the far right
4. Load Documents

The following documents must be uploaded into your team's GotSoccer account no later than Monday October 5<sup>th</sup>.

Failure to upload information prior to the date listed, will result in disqualification from the tournament with no refund. Any changes made after the deadline must be communicated to the tournament director.

**\*\*NO IN-PERSON REGISTRATION WILL BE ACCEPTED\*\***

1. Approved/Certified Roster from your State/National Association – write any guest players at bottom of the roster
2. Player Passes (**only if state has not gone to digital passes**) – example: PA includes them on roster now, so these are not needed if from PA – But if you have a guest players you should upload them
3. Team Medical Release Waiver– listed on YMS Columbus Cup website
4. Permission to Travel - Not required for Region 1 and US Club teams (only if required)

**\*\* All uploaded files should be in PDF format. Documents uploaded in JPEG format will not be accepted. No photos of documents will be accepted.**

Online Registration questions: please contact Bob Russo - robertcrusso@yahoo.com

**\*\* Documents should be uploaded as 1 file per category rather than individually scanned and uploaded.**

Example:

Category 1: Approved/ Certified roster\***MUST BE IN ALPHABETICAL ORDER & LEGIBLE**

Category 2: Player Passes\***MUST BE IN ALPHABETICAL ORDER** – Please include any guest players

Category 3: Medical Release Certification Form – only need one for entire team –available on our website: <https://www.ymsoccer.net/wp-content/uploads/sites/1088/2020/01/Tournament-Series-medical-release.pdf>

Category 4: Permission to travel (if applicable)

Team Confirmation: Please locate team status by logging onto team account and selecting event 'YMS Columbus Cup', then select documents tab, team status will be confirmed under notes section.